



AUSTRALIAN EMBASSY & PERMANENT MISSION, VIENNA

**DIRECT AID PROGRAM (DAP)**  
**PROJECT FUNDING APPLICATION FORM**

**1. PROJECT SUMMARY**

Applicant organisation	
Contact details	<i>Name and position of the contact person, address for correspondence, email and phone number</i>
Location of project	<i>Specify country, town/province</i>
Amount sought	<b>AUD \$</b> _____
Timeframe for the project	<i>Please specify the start and the end dates</i>
Brief description of project	<i>200 words maximum</i>
Referees	<i>Please provide contact details for at least two referees including at least one previous funding partner If you are a first time DAP applicant, please also provide written reference letters with your application.</i>

## 2. DETAILED OUTLINE OF PROJECT PROPOSAL

Objectives	
Target Groups	
Timeline and explanation project activities	
Expected outcomes	

### 3. BUDGET PLAN

Has your organization received Australian DAP funding previously? If so, please provide details below:

Please provide a comprehensive budget plan and narrative below:

#### 4. PROJECT ELIGIBILITY

Does the project:		YES	NO
1.	assist poor or other disadvantaged people directly?	<input type="checkbox"/>	<input type="checkbox"/>
2.	preclude support, directly or indirectly, to terrorists or terrorist groups?	<input type="checkbox"/>	<input type="checkbox"/>
3.	allow for completion within the Embassy's specified timeframes?	<input type="checkbox"/>	<input type="checkbox"/>
4.	avoid recurrent costs?	<input type="checkbox"/>	<input type="checkbox"/>
5.	prove technically feasible?	<input type="checkbox"/>	<input type="checkbox"/>
6.	minimise the risk of possible mis-use of funds ?	<input type="checkbox"/>	<input type="checkbox"/>

#### CHILD PROTECTION

Will the project involve contact with children?	<input type="checkbox"/>	<input type="checkbox"/>
<i>If YES, are any or all of the following available?</i>		
Risk Management Strategy that included assessment of risks to children	<input type="checkbox"/>	<input type="checkbox"/>
Code of Conduct	<input type="checkbox"/>	<input type="checkbox"/>
Child Protection Policy	<input type="checkbox"/>	<input type="checkbox"/>
Evidence that Child-safe recruitment practices include background checks	<input type="checkbox"/>	<input type="checkbox"/>

## 5. PROJECT DESCRIPTION

YES

NO

- |       |   |                          |                          |
|-------|---|--------------------------|--------------------------|
| A.    | Does the project have clearly defined developmental objectives?   | <input type="checkbox"/> | <input type="checkbox"/> |
| B.    | Does the project focus on (only tick relevant boxes):   |                          |                          |
| B.1.  | poverty alleviation?  | <input type="checkbox"/> | <input type="checkbox"/> |
| B.2.  | community-level health, education and sanitation?   | <input type="checkbox"/> | <input type="checkbox"/> |
| B.3.  | enhancing sustainability through restoration and protection of the environment and facilitating sustainable growth? | <input type="checkbox"/> | <input type="checkbox"/> |
| B.4.  | basic human rights?   | <input type="checkbox"/> | <input type="checkbox"/> |
| B.5.  | rural development?  | <input type="checkbox"/> | <input type="checkbox"/> |
| B.6.  | gender equality?  | <input type="checkbox"/> | <input type="checkbox"/> |
| B.7.  | conferences or training?  | <input type="checkbox"/> | <input type="checkbox"/> |
| B.8.  | cultural or sporting activities?  | <input type="checkbox"/> | <input type="checkbox"/> |
| B.9.  | disaster relief?  | <input type="checkbox"/> | <input type="checkbox"/> |
| B.10. | other – please describe:  | <input type="checkbox"/> | <input type="checkbox"/> |

## 6. PROJECT RESOURCES

Will your organisation be contributing resources to the project? Will there be any other co-funding partners involved?

 

*Please explain*

If the project involves conferences and training, are the results likely to be put to use after completion of the project?

 

*Please explain*

Do you have sufficient funding for recurrent costs (e.g. core organisational administrative costs)?

 

*Please explain*

**Any other information you may wish to provide regarding your application:**

*You can provide, for example, related past achievements by your organisation; media coverage on your organisation's activities, or include further background explanation regarding your project proposal.*